



Fremont Chinese School 費利蒙中文學校

P.O. Box 1309, Fremont, CA 94538 Tel: (510) 483-8866

POLICY AND RULES ON GRANTING OFFICIAL EXCUSE FOR SPORTS AND EXTRA-CURRICULUM ACTIVITIES

POLICY

Whereas, Fremont Chinese School (FCS) encourages students to participate and excel in varsity sports and extra-curriculum activities such as marching band performance, debate contest, junior statesman program and student body-associated services, and to allow students to develop fully both in and outside classroom;

Whereas, the sport events and extra-curriculum activities (Activities) from time to time take place in the morning of Saturdays during which time the Accredited Curriculum at FCS (FCS-AC) holds its regular instructional sessions; and

While FCS-AC strictly enforces its absence and make-up class rules and regulations, it is deemed reasonable to allow a limited number of excuses for students to participate in the Activities without losing their foreign language credit.

Therefore, the following rules, which are reviewed and approved by Fremont Unified School District, are hereby adopted.

RULES

1. Each semester, each student who has submitted and obtained Foreign Language Credit Transfer Application shall be allowed up to two (2) official excuses from attending FCS-AC's Saturday classes to participate in the Activities.
2. Such Activities shall be limited to:
 - A. Varsity and junior varsity sport competition in which the student represents his or her high school in an interscholastic tournament game. Practice and skirmish shall not be grounds for granting official excuse.
 - B. Activities and performances of marching bands, cheerleading, debating, math contests and science fairs in which the student represents his or her school in an official local, regional or state competition.
 - C. Official meetings and functions of Junior Statesman, National Honor Roles and associated student body activities in which the student has an official role.

Absence due to fundraising events, charitable work or community services shall not be granted official excuse.

Student, who takes SAT or SAT II exams, is considered official excuse(s). No make up class is required and this will not count against as Item 1 mentioned above. However, student has to submit proof of evidence.

3. The student who wishes to obtain an official excuse shall:
 - A. Fill out an "Application for Official Excuse" form which is signed by the student and a parent/guardian before submitting to the principal of his/her high school. Obtain the principal's signature, and send the approved application to FCS-AC no later than one week to the intended absence.
 - B. Notify his/her teacher at FCS-AC no later than one week prior to the intended absence, and obtain the instruction material and homework assignment to be given on the day of missed classes. The homework shall be turned in on the next instructional day following the day of absence. The teacher shall sign on the Official Excuse form to verify that the missed reading and homework assignments are completed.

I, _____, a student of FCS, have read the above policy and rules and agreed to abide by them.



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APPLICATION FOR OFFICIAL EXCUSE TO PARTICIPATE IN VARISITY SPORTS AND EXTRA-CURRICULUM ACTIVITIES

Student Name: _____, _____, _____ Class No. at FCS: _____
Last name First name Middle I.

High School: _____ Grade (circle): 9th 10th 11th 12th

I the undersigned, being the parent or legal guardian of _____, who is currently enrolled in both the high school named herewith and the Accredited Curriculum of Fremont Chinese School, hereby request that the student be excused from attending Fremont Chinese School's instructional sessions on Saturday(s) listed below in order to participate in a varsity sport game or an academic or extra-curriculum activity. I agree that I will supervise the student in notifying Fremont Chinese School one week in advance of the intended absence and his/her effort in making up reading and homework assignments within one week after the day of absence.

Student Signature Date: _____ Parent/Guardian Signature Date: _____

The official excuse is requested for the student to participate in:

- Varsity Sport (Specify type of sport): _____
- Academic Competition (Specify): _____
- Extra-Curriculum Activity (Specify): _____
- Associated Student Body Function (Specify): _____

On the following Saturday (s): (A maximum of two official excuses is allowed per semester. Attach activity schedule if available)

Saturday, _____, _____, _____
Month Day Year

Saturday, _____, _____, _____
Month Day Year

Principal's Endorsement: (The Principal's signature is required for FCS to initially grant an official excuse)

Signature of Coach, Teacher, Band Director, Counselor Date: _____ Principal's Signature Date: _____

Acknowledgment of Accredited Curriculum at Fremont Chinese School:

Signature of Vice-Principal in Charge of Accredited Curriculum, FCS Date: _____ FCS Teacher's Signature Date: _____

Completion of Make-up Reading and Homework Assignments / Final Approval of Excuse:

Signature of Teacher at FCS Date: _____ Reviewed on attendance sheet by _____ Date: _____